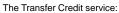




### **Project Scope**

Sheridan has introduced a Transfer Credit service that supports enrolment targets and provides an enhanced service for applicants, students and faculty that supports student success at Sheridan College.





- provides students, applicants and prospects with a vehicle to determine what previous learning credits could be applied to their program study choice;
- 2. streamlined the transfer credit application and approval
- created operational efficiencies in the recording of transfer credits on student records;
- will integrate with the Ministry of Training, Colleges and Universities ONTransfer Course Equivalency system and will participate as a pilot college.

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Transfer Credit Project Overview





### **Design Principles**



- 1. Leverage existing transcripts (EDI & Official Paper) on record to support transfer credit requests
- Leverage existing transfer credit/advanced standing data (26,000 records) to build course equivalency rules
- Course equivalencies will be created applicable to all programs (i.e. course-is-a-course)
- Student Transfer Credit requests will be automatically approved and recorded against student record if:
  - Course Equivalency rule exists in system
  - Official grade (EDI or Paper Transcript) recorded on student record with a minimum grade of a C or the minimum pass for the course for promotion within a program, whichever is higher Transfer credit course taken within 5yrs
- 5. Program Coordinators will action (approve/deny) course equivalency requests and not the transfer credit request
- Approved course Equivalencies will be integrated with the ONTransfer Course Equivalency system



Transfer Credit Project Overview - 3 -





### Design



The design of the Advanced Standing Online Application is based on a few key components:

- PeopleSoft Transfer Credit Functionality The delivered Transfer Credit functionality was leveraged as the basis of the design, however, a high level of customization was
- Academic Advisement/Degree Audit The academic advisement/degree audit build was used in determine the courses that are available to students in applying for advanced standing. Advanced standing requests are directly related to the students program of study.
- Advanced Standing Historical Data There were 26,000 advanced standing records in our Student Information system that were converted into 4,000 course equivalency rules
- Electronic Transcript Exchange (EDI) The electronic transcript data was used to create an Ontario postsecondary course catalog used in the validation of advanced standing requests. The Electronic transcript data is also to validate that students have obtained the minimum grade requirement

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Transfer Credit Project Overview





## **Accomplishments**

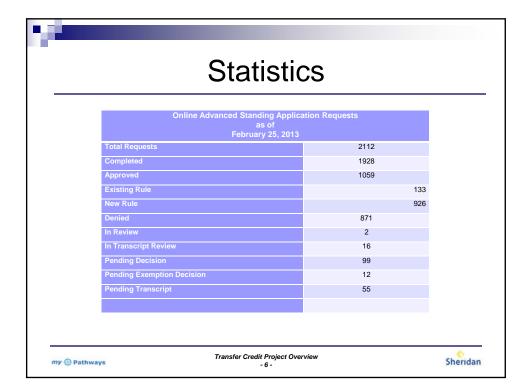


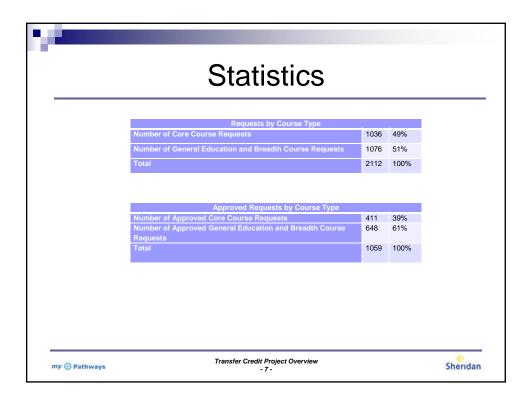
- The online Advanced Standing application was launched on November 22, 2012
- Approximately 4,000 Course Equivalency rules have been established from the 26,000 advanced standing records in PeopleSoft
- Creation of an external course catalog consisting of over 95,000 distinct Ontario University and College courses
- Improvements to the Admissions process as a result of fully leveraging the Ontario Postsecondary Electronic Transcript exchange service into the admissions auto-evaluation process for determining applicant eligibility

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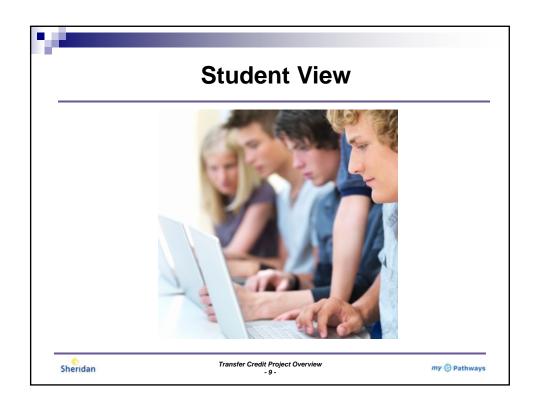
Transfer Credit Project Overview - 5 -

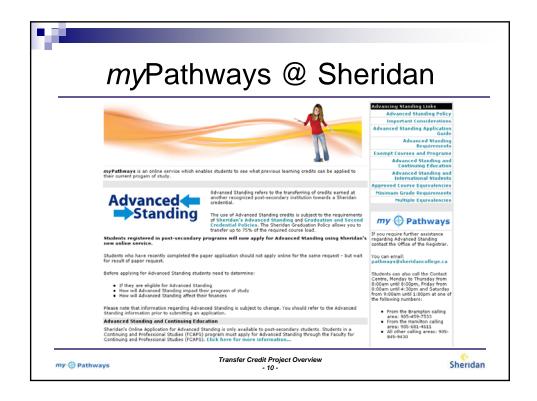


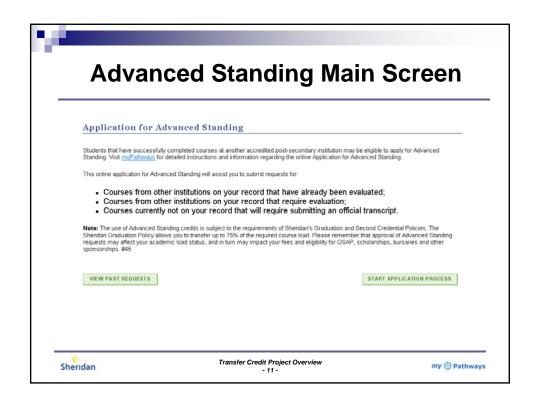


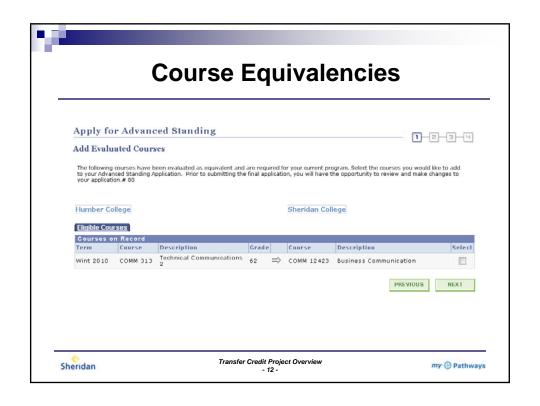


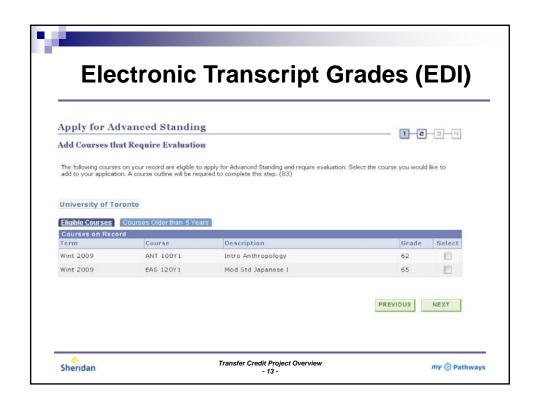




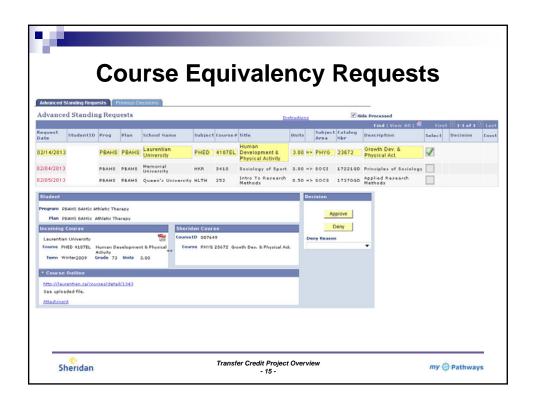


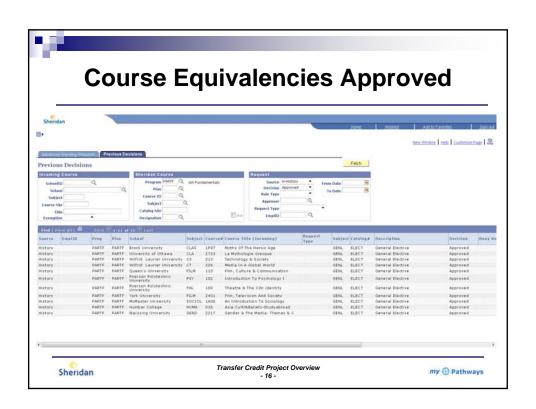


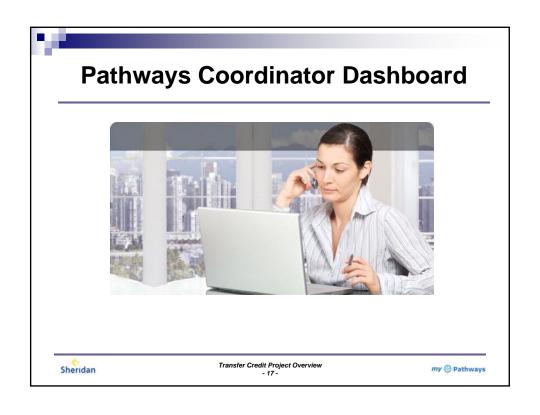


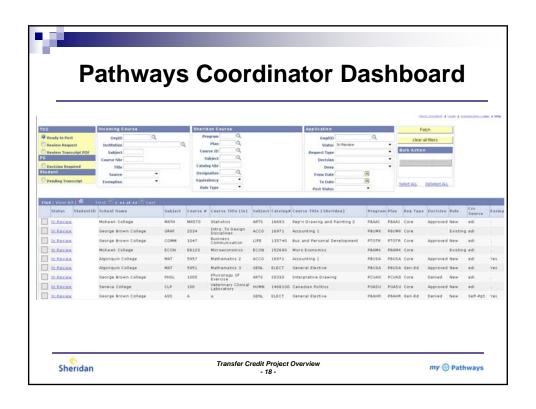


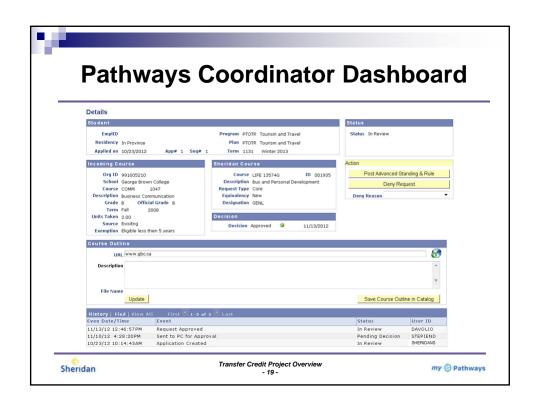


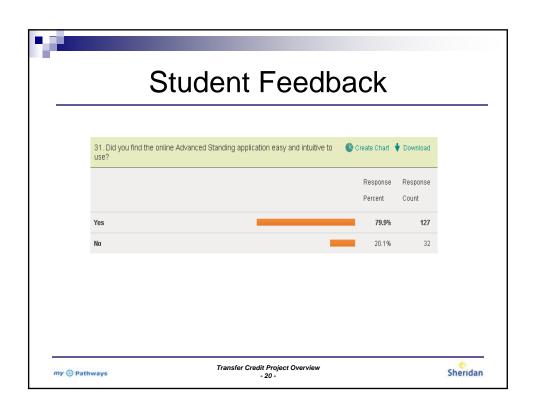














# Student Response

- This is really a great asset to have on the website, many schools have a lengthy process that involves long lines
- ✓ online advanced standing is very helpful and easy to use
- ✓ Excellent service
- This was a fantastic service was quick easy and even when I had questions someone responded to me quickly
- The Online Advance Standing application helps to expedite the processing of one's record quickly and smoothly.
- $\checkmark$  Love this new service. Very easy to use
- √ it was very helpful to me, it helped me save time, traveling and faster
- Each and every service is so convenient to use. They have full guide and you can access through it anytime while reading side by side
- ✓ I love you

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Transfer Credit Project Overview - 21 -





## **Next Steps**



- Refine the submission process for international supporting credentials
- Integrate the Prior Learning Assessment Recognition application process within the framework of the online Advanced Standing application to create a fully integrated Transfer Credit application
- 3. Introduce specific time periods for when students can submit their advanced standing requests. The recommendation is to align the advanced standing request process with each of the 3-terms and to have the service available four to six weeks prior to the start of term through to day-10
- Phase 2 of project is now underway (January March, 2013) that will focus on enhancing the online Advanced Standing application to support one-to-many and/or many-to-one requests

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Transfer Credit Project Overview

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